



302-644-1000
OLIVEANDJULES.COM
JULIE@OLIVEANDJULES.COM

Dear Bride:

Congratulations on your engagement! We are honored that you have chosen Olive & Jules Hair Company to be a part of your special day. We require a few things in order to confirm your appointment date and time.

Please be aware that this is a contract that requires a valid credit card to reserve your appointment. A \$100 deposit will be held to "Save the date". No charges will be made to your credit card until services are performed. However, in the event that you must cancel your appointment less than 1 week (7 days) prior to the reserved wedding date, you will forfeit your deposit and your credit card will be charged \$100. If a cancellation is made within five (5) days or less, your credit card will be charged for 50% of the cost of services.

Bridal Updo/Formal Styling TRIAL starts at \$125

Brides are strongly encouraged to schedule a trial run with their stylist prior to the event. Please bring along any head piece, tiara, veil or photos to be used on your wedding day. Clients are asked to arrive with clean, dry hair. Styling trials are recommended to be scheduled no later than one month prior to wedding day.

Bridal Updo/Formal Styling starts at \$125

Relax! We have planned for this special part of your big day. You know what to expect from the trial run so just sit back and let us make your hair beautiful for your wedding day. Please allow at least one and a half hours for this service.

Bridesmaid Updo starts at \$90

Please allow at least one hour for this service. Please inform your wedding coordinator if anyone if your party has exceptionally long hair to assist us in scheduling the appropriate time for your bridesmaid. Please provide a description of any special requirements such as special headpieces etc. Clients are asked to arrive with clean, dry hair. If hair is wet there will be additional charge to blow dry.

Formal Styling starts at \$65

Please allow at least 45 minutes for this service. Clients are asked to arrive with clean, dry hair. If hair is wet there will be additional charge to blow dry. Depending on length of hair these prices are subject to change.

Wedding Blow-Out starts at \$50

Make-Up Application starts at \$60

We can provide freelance make-up artist for your day per your request. Please allow 30 minutes

for this service. Brides are strongly encouraged to schedule a trial run with their make-up artist prior to the event. Eyelash Extensions are an additional charge and must be requested in advance for availability.

For the Groom & the Groomsmen

Men's barber cuts are available for \$35. Please allow 30-45 minutes for this service. Clients are shampooed in our relaxing shampoo area and treated to cucumbers on the eyes, hand moisturizer with hot steamed towels and our renowned scalp massage.

On-Site

Onsite booking prices will be applied to each individual service based on travel time starting at \$100 per stylist and will be adjusted based on length of travel. Please discuss these charges with your stylist prior to booking. 20 % gratuity will be automatically applied to all onsite weddings.

Scheduling & Booking Appointments

Advance booking is strongly encouraged so that we can accommodate all of your appointments and meet your desired scheduling. We understand that changes to your schedule are a part of the planning process and we will make every effort to accommodate these changes, subject to appointment availability. Your appointment date and services will be secured when the signed contract and deposit have been received. All bookings are made on a first come first serve basis. The reservation(s) will be canceled if payment and the signed contract are not received in a timely manner.

Cancellation Policy

Any changes or cancellations must be made no later than 1 week before the date of the event. Any cancellations on the service date will result in a full charge for the appointment. Appointment services and times cannot be changed on the day of the scheduled appointments. Doing so will result in the loss of the appointment and a full charge for the service will be incurred.

Late Arrivals

Tardiness results in scheduling and service conflicts for you and for other clients following your appointment(s). If the scope of the original contract cannot be fulfilled due to client's tardiness, services may be reduced; however, clients are liable for the original amount. If any member of the wedding party is more than 30 minutes late, the assumption will be that the client is a "no-show." This will result in the client forfeiting all deposits and your credit card will be charged 100% of the total services.

* Wedding / Spa parties are not eligible for any other promotions, coupons or discounts on quoted prices.

Payment & Deposit

Payments can be made by Cash, Check, or any form of Credit or Debit card on the day of services.

I consent to having the deposit processed if I decide to cancel within 1 week prior to the wedding date. I understand that the deposit will not be refunded upon cancellation unless 7 days notice is provided. I understand that no refund will be given for members of the wedding party who miss their appointment on the day of the event.

Signature _____

Tips for a flawless wedding day experience

- Arrive with clean dry hair if hair is curly or frizzy hair must be straightened or precurled for updos or curls (discuss this with stylist during trial)

*For optimal styling it is recommended brides come in for a blowout the evening before

- Arrive with a clean face for the best makeup application
- Wear a button down shirt
- Arrive 15 minutes before appointment time
- Bring in pictures if there is a special style you're looking for
- Be sure to bring all hair accents, head pieces, etc.

In order to expedite your booking, please complete the following form. Don't hesitate to contact our wedding coordinator at 302-644-1000 if you have any questions. We look forward to working with you.

Bride Information

Wedding Date: _____ (mm/dd/yr)

In Salon_____ or Onsite_____

If onsite what location_____

Brides Name:

____ Address:

_____ Home Phone: _____ Cell Phone:

_____ E-mail Address:

_ Preferred method/time to contact:

_____ Alternative

Contact Name (if bride is from out of town)

Name:

_____ Phone:

Wedding Information

Wedding Date: _____

Time: _____

Wedding Location: _____

Photo Time: _____

Number in Wedding Party booked for salon services: _____

Bridal Services

Bridal Services (circle all that apply): Practice Up-do Wedding Make-up Wedding Up-do Date of

Practice Updo: _____ Time: _____

Date of Practice Make-up: _____ Time: _____

Date of Wedding Updo: _____ Time: _____

Members of Wedding Party and Exact Services Needed:

First & Last Name

Position in Party

Services

What is your preferred time of departure?

Are there any special requests for this day?

*Credit card Information: ___ Visa ___ MasterCard ___ Discover ___ Am.
Express Name on Card: _____ Address
associated with card: _____ Card
#: _____ Ex. Date: _____ 3 digit Security #: _____*

I have read, understand and agree to the terms of this contract. Deposit payment by credit card is due upon booking salon services for wedding day.

Wedding Date: _____ (mm/dd/yr)

----- *Signature*

----- *Date*

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